

REQUEST FOR APPROVAL OF INTERNATIONAL TRAVEL

A written statement must be provided on this form that fully explains the specific benefits to the University from this travel, how this travel supports University goals and mission, and provide information related to compliance with U.S. export control laws. This form must be signed by all of the signatories acknowledged on the form. The University traveler is responsible for following all rules and regulations related to export control and security. Travel to countries with heightened risk levels may be restricted.

This form must be completed and attached to an associated Travel Authorization form. Once all signatures are obtained, the forms and any relevant receipts and information will be forwarded to the Procurement Services for processing.

NAME	TITLE
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DESTINATION(S)	
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DATES OF MEETINGS		TO		DATES OF TRAVEL		TO	
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TRAVEL ADVISORIES: Please consult with the Office of Global Engagement (<https://global.olemiss.edu/>) regarding international travel responsibilities, travel insurance, and VISA status. **(check boxes as applicable)**

What is the current U.S. State Department Travel Advisory Level for the intended destination(s)? https://travel.state.gov/content/travel/en/traveladvisories/traveladvisories.html/	Level 1		Level 2	
	Level 3		Level 4	

PURPOSE OF TRAVEL: (Include Title and Sponsor of Meeting)

STATEMENT OF SPECIFIC BENEFITS TO THE UNIVERSITY FROM THIS TRAVEL AND HOW IT SUPPORTS UNIVERSITY GOALS AND MISSION:

INFORMATION RELATED TO COMPLYING WITH THE U.S. EXPORT CONTROL LAWS:

Specific entities/universities/companies that the traveler will meet/collaborate with:

Is an entity other than UM or current sponsor award covering the costs of any part of this trip (e.g. housing, flight, etc.)?

Is the work presented a result of a sponsored project? If so, were there any publication/distribution restrictions in the contract?

Will any research samples, promotional materials/items, or UM equipment (including electronic devices) be taken with/shipped ahead? If so:

(1) What type?

(2) Does it have any specialized software, or contain any sensitive/restricted/confidential data on it?

(3) Will the equipment remain under the traveler's effective control and return to the U.S. at the conclusion of this travel?

IF FUNDS COME FROM A 35 ACCOUNT, IS "FLY AMERICA ACT" COMPLIANCE REQUIRED: <i>this would have been mentioned in the ORSP Interoffice Memorandum received when the PI was notified of the award</i>	Yes	No
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REQUIRED SIGNATURES

EMPLOYEE	DATE SIGNED
X	X
DEPT. HEAD or DEPT. CHAIR	DATE APPROVED
X	X
DEAN or ADMIN HEAD	DATE APPROVED
X	X
DIRECTOR OF RESEARCH SECURITY (Export Control)	DATE APPROVED
X	X
PROVOST/VICE CHANCELLOR	DATE APPROVED
X	X
CHANCELLOR	DATE APPROVED
X	X

SUBMIT ALONG WITH TRAVEL AUTHORIZATION FORM