## Vendor Numbers

| 15 vendors | • Older numbers that we no longer create  
|• We can still pay them, but they are not paid on a PO.  
|• 65s have replaced the 15 number  
|• Paid via RFP  
|• Will need a Vendor Application for creation, updates, and to remove blocks |
|---|---|
| 35 vendors | • Employee & sometimes students  
|• Reimbursement only  
|• Paid via RFP or Travel  
|• Will need an RFP Vendor Application for creation unless Travel  
|• Created from PA20 (HR)  
|• Updates are to be made through HR, not Procurement |
| 45 vendors | • Students  
|• Scholarships, vacation periods, refunds, and reimbursements  
|• Paid via RFP (45/ refund, reimbursement) or via Email for scholarships or vacation periods  
|• Will need an RFP Vendor Application for creation and updates unless it is a scholarship/holiday period  
|• created from PIQSTD |
| 55 vendors | • Company or individual  
|• Reimbursement only  
|• Cannot be paid via ACH; SAP will not allow; only via check  
|• Paid via RFP  
|• US citizen  
|• Will need an RFP Vendor Application for creation, updates, and to remove block |
| 65 vendors | • Performs a service  
|• Can be reimbursed  
|• Paid via RFP, Form 13, or PO  
|• Can be non-US citizens with 13-S Form  
|• Will need a Vendor Application for creation, updates, and to remove blocks unless a non-US citizen |
| 75 vendors | • Vendor remittance address/banking account  
|• Not an actual vendor  
|• Attached to a 65 vendor |