

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ► _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
	5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)
	6 City, state, and ZIP code	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number											
				-				-			
or											
Employer identification number											
					-						

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ►	Date ►
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



THE UNIVERSITY of
MISSISSIPPI

Office of Procurement Services

vendors@olemiss.edu

Office Phone: 662-915-7448

Fax: 662-915-7752

Vendor # _____

Procurement Information Bid Request and/or Purchase Order Address _____ Contact Person _____ Company Name _____ Address _____ City State Zip Code _____ Phone Number _____ Email	Remit to Address for Checks if Different from Purchase Order Address _____ Company Name _____ Remit to Address _____ City State Zip Code _____ Phone Number _____ Email
Direct Deposit (ACH) Payment Information _____ Name of Bank _____ Address of Bank _____ City State Zip Code _____ Name of Account Holder _____ Bank Routing Number _____ Bank Account Number _____ Email Address for Accounts Receivable (Required) _____ Title of Form Signer _____ Printed Name of Form Signer _____ Phone Number of Form Signer _____ Signature	Minority Indicator Information (Complete if you are a Minority-Owned Business) HUB Zone Disadvantaged Business Concern _____ Small Business Concern _____ Small Disadvantaged Business Concern _____ Women-Owned Small Business Concern _____ Other Minority _____ Certification Date _____ (If Applicable)

Vendor Name:

Vendor Number:

CHECK THE ITEMS YOU MAY BE INTERESTED IN SUBMITTING BIDS AND/OR QUOTATIONS				Page 1			
			✓				✓
10	1	Acoustical Materials		10	53	Electrical Supplies/Equipment	
10	2	Air Condition/Package & Installation		10	54	Electronic Supplies/Equipment	
10	3	Aircraft Parts & Instruments		10	55	Elevator Supplies/Equipment	
10	4	Aircraft Painting		10	56	Fencing	
10	5	Aircraft Maintenance		10	57	Fertilizer	
10	6	Aircraft Sales		10	58	Filing Equipment/Movable	
10	7	Animals/Laboratory		10	59	Filter Service	
10	8	Appliances		10	60	Fire Extinguisher & Protection	
10	9	Art Supplies/Equipment		10	61	Flags	
10	10	Asbestos Removal		10	62	Fuel	
10	11	Athletic Supplies/Equipment		10	63	Garden Tools	
10	12	Audio Visual Supplies/Equipment		10	64	Gas Heating Equipment	
10	13	Automobiles		10	65	Gases/Laboratory	
10	14	Awnings		10	66	Glass Plate/Window/Lab/Building	
10	15	Accounting Services		10	67	Golf Carts	
10	16	Architectural Services		10	68	Gym Equipment	
10	17	Auctioneers		10	69	Hardware/Cabinet/Door/Misc	
10	18	Biological Supplies/Equipment		10	70	Hazardous Waste Disposal	
10	19	Bleachers		10	71	Heating Supplies/Equipment	
10	20	Blueprint & Drafting Supplies/Equipment		10	72	Hospital Supplies/Equipment	
10	21	Boiler Supplies/Equipment		10	73	Hotel/Restaurant Supplies/Equipment	
10	22	Bookbinding		10	74	Handicapped Equipment	
10	23	Building Supplies/Equipment		10	75	Ice-Dry	
10	24	Caps & Gowns		10	76	ID Card Supplies/Equipment	
10	25	Carpet Cleaning		10	77	Industrial Supplies	
10	26	Carpet Installation		10	78	Insecticides	
10	27	Carpet & Rugs		10	79	Insulation Materials & Installation	
10	28	Chairs/Auditorium		10	80	Insurance/General	
10	29	Chairs/Classroom		10	81	Insurance/Health	
10	30	Chairs/Dining Room		10	82	Insurance/Student Health	
10	31	Copier Supplies/Equipment		10	83	Irrigation	
10	32	Chalk Board		10	84	Janitorial Supplies/Equipment	
10	33	Charter Service/Air		10	85	Contracting/Janitorial	
10	34	Charter Service/Bus		10	86	Laboratory Furniture	
10	35	Chemicals/Special Import		10	87	Laboratory Supplies/Equipment	
10	36	Chlorine		10	88	Landscaping Equipment	
10	37	Communication Supplies		10	89	Library Equipment	
10	38	Culverts Metal/Concrete		10	90	Linen Service	
10	39	Construction/Asphalt		10	91	Linens	
10	40	Construction/Building		10	92	Leasing Companies	
10	41	Construction/Concrete		10	93	Landscaping & Lawn Service	
10	42	Construction/Demolition		10	94	Mattresses/Box Springs	
10	43	Construction/Electrical		10	95	Metals	
10	44	Construction/Airport		10	96	Metal Working Equipment	
10	45	Construction/Paving		10	97	Mill Supplies/Equipment	
10	46	Construction/Plumbing		10			
10	47	Computer Hardware		10	99	Millwork	
10	48	Computer Software		10	100	Municipal Supplies	
10	49	Computer Networking		10	101	Music	
10	50	Decorating/Interiors		10	102	Musical Instruments	
10	51	Diplomas		10	103	Moving Services	
10	52	Drug Testing		10	104	Mail Supplies/Equipment	

CHECK THE ITEMS YOU MAY BE INTERESTED IN SUBMITTING BIDS AND/OR QUOTATIONS **Page 2**

			✓				✓
10	105	Newspaper Supplies		10	157	Tile/Ceramic	
10	106	Novelties/Plaques		10	158	Tile/Installation	
10	107	Office Supplies		10	159	Time Records	
10	108	Office Equipment		10	160	Tractors	
10	109	Paint/Field Marking		10	161	Transformers	
10	110	Paint/Paint Supplies		10	162	Telecommunication Engineering	
10	111	Paint/Swimming Pool		10	163	Uniforms/Band	
10	112	Paper/Paper Specialty		10	164	Uniforms/Food Service	
10	113	Paper/Towels/Toilet Tissue		10	165	Uniforms/Police	
10	114	Pest Control		10	166	Upholstery Service	
10	115	Photography		10	167	Vending Machines	
10	116	Photographic Supplies/Equipment		10	168	Venetian Blinds	
10	117	Pianos		10	169	Vinyl Siding Installation	
10	118	Piano Tuning		10	170	Water Treatment	
10	119	Pilot Training		10	171	Welding Supplies/Equipment	
10	120	Pipe Insulation		10	172	Wire/Cable	
10	121	Plastic		10	173	Woodworking Equipment	
10	122	Plumbing Fixtures/Supplies		10	174	Office Furniture	
10	123	Poles/Telephone		10	175	Books Publications	
10	124	Portable Buildings					
10	125	Press Offset					
10	126	Printing Equipment					
10	127	Printing/Forms					
10	128	Printing/Yearbook					
10	129	P/A Systems					
10	130	Pumps					
10	131	Refrigeration Supplies/Equipment					
10	132	Rental/Dust Mop/Uniform Service					
10	133	Road Machinery					
10	134	Roofing/Installation					
10	135	Safes					
10	136	Safety Supplies/Equipment					
10	137	Sale of Surplus					
10	138	Sand/Gravel					
10	139	Security Service					
10	140	Sewing Machines					
10	141	Signs/Metal/Road					
10	142	Slag/Road					
10	143	Sound Systems					
10	144	Special Scientific Equipment					
10	145	Stage Supplies/Equipment					
10	146	Steel/Sheet Metal					
10	147	Steel/Structural					
10	148	Surveying Supplies/Equipment					
10	149	Surgical Supplies					
10	150	Swimming Pool Construction/Repair					
10	151	Tables/Classroom					
10	152	Tables					
10	153	Tanks/Steel					
10	154	Telephone Supplies/Equipment					
10	155	Tennis Court Construction/Repair					
10	156	Tickets					